# Chelsea at Lee Hall Apartments 626 Chelsea Place

## Newport News, VA 23603 Office: (757) 887-2316 / Fax; (757) 887-2305 Rental Application

#### Steps to complete application:

PLEASE PRINT. COMPLETE IN FULL AND SIGN. PAY APPLICATION FEE BY MONEY ORDER ONLY.

TODAY'S DATE:	# OF BEDROOMS: DATE NEEDED:		
STUDENT: [ ] NO [ ] YES:UNDERG	GRADUATEGRADUATE		
DO YOU NEED ANY ACCOMMODATIONS? [	] NO [ ] YES:		
HAVE YOU EVERY BEEN CHARGED WITH, PLE	EADED GUILTY TO, OR BEEN CONVICTED OF ANY CRIME, O	THER THAN	
TRAFFIC VIOLATIONS? [] NO [] YES IF YES, STATE THE NATURE OF THE OFFENSE, THE DATE OF THE OFFENSE, THE COUNTY AND STATE IN WHICH YO			
IF YOU DO NOT PROVIDE AN ANSWER TO TH	HE QUESTION, THEN IT WILL BE ASSUMED THAT YOUR ANS	WER IS NO".	
NATURE OF OFFENSE:	DATE::COUNTY/STATE:		
	AND SENTENCE:		
APPLICANT NAME:			
		_	
CITY:	STATE: ZIP CODE:	_	
SOCIAL SECURITY NUMBER #:	DATE OF BIRTH:///	<del></del>	
HOME/CELL PHONE:	WORK PHONE:		
EMAIL ADDRESS			
CURRENT LANDLORD OR COMMUNITY:	PHONE #:		
HOW LONG AT CURRENT ADDRESS?	AMOUNT OF RENT: \$		
PREVIOUS ADDRESS IF NOT LONGER THAN ONE YE	EAR:		
IF NOT CURRENTLY RENTING, HAVE YOU EVER REN	ITED BEFORE? [ ] YES [ ] NO		
IF YES, ADDRESS:	LANDLORD PHONE #:		
EMPLOYED BY:			
EMPLOYER'S ADDRESS:			
POSITION OR RANK:	SALARY: \$		
PHONE #:	SUPERVISOR:		
HOW LONG EMPLOYED?	[ ] FULLTIME [ ] PARTTIME: #HOURS		
SOURCE OF OTHER INCOME (CHILD SUPPORT, A	ALIMONY, ADC, SOCIAL SECURITY, PENSION, ECT.):		
IF MORE THAN ONE EMPLOYER, LIST OTHER EMPLOYER	R(S) ON BACK OF APPLICATION		

(CONTINUED ON PAGE TWO)

## (APPLICANT CONTINUATION) **CURRENT BANK & ACCOUNT NUMBERS:** NAME OF BANK: CHECKING ACCOUNT #: \_\_\_\_\_\_ INTEREST BEARING? [ ] YES: INTEREST RATE: \_\_\_\_\_% [ ] NO \_\_\_\_\_\_ INTEREST RATE: \_\_\_\_\_\_ % SAVINGS ACCOUNT #: \_\_\_ \_\_\_\_\_\_\_ INTEREST RATE: \_\_\_\_\_\_% SAVINGS ACCOUNT #: \_\_\_ OTHER ASSETS: (c.d.'s, money market accounts, ect.): \_\_\_\_\_\_ PLEASE LIST CLOSEST RELATIVE NOT LIVING WITH YOU-EMERGENCY CONTACT: **ADDRESS** PHONE # NAME PLEASE LIST TWO REFERENCES NOT RELATED TO YOU: PHONE # NAME ADDRESS PLEASE LIST TWO BUSINESS REFERENCES: NAME **ADDRESS** PHONE # NAME OF SPOUSE/CO-APPLICANT: CURRENT ADDRESS: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ CITY: SOCIAL SECURITY NUMBER #: \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ /\_\_\_\_/ HOME/CELL PHONE: \_\_\_\_\_ \_\_\_\_\_ WORK PHONE: #: \_\_\_\_ EMAIL ADDRESS \_\_\_\_ PHONE: #: \_\_\_\_\_ CURRENT LANDLORD OR COMMUNITY: \_\_\_\_\_ AMOUNT OF RENT: \$ HOW LONG AT CURRENT ADDRESS? \_\_\_\_ PREVIOUS ADDRESS IF NOT LONGER THAN ONE YEAR: \_\_ IF NOT CURRENTLY RENTING, HAVE YOU EVER RENTED BEFORE? [ ] YES [ ] NO IF YES, ADDRESS: \_\_\_\_\_ LANDLORD PHONE #: \_\_\_\_\_ EMPLOYED BY: ADDRESS: \_\_\_\_\_ SALARY: \$\_\_\_\_\_ POSITION OR RANK: \_\_\_\_\_ PHONE: \_\_\_\_ \_\_\_\_\_ SUPERVISOR: \_\_\_\_ HOW LONG EMPLOYED? \_\_\_\_\_ [ ] FULLTIME [ ] PART-TIME: #HOURS \_\_\_\_\_

SOURCE OF OTHER INCOME (CHILD SUPPORT, ALIMONY, ADC, SOCIAL SECURITY, PENSION, ECT.):\_\_\_\_\_\_\_

# (APPLICATION PAGE THREE) (CO-APPLICANT CONTINUATION) **CURRENT BANK & ACCOUNT NUMBERS:** NAME OF BANK: CHECKING ACCOUNT #: \_\_\_\_\_\_ INTEREST BEARING? [ ] YES: INTEREST RATE: \_\_\_\_\_% [ ] NO \_\_\_\_\_ INTEREST RATE: \_\_\_\_\_ % SAVINGS ACCOUNT #: \_\_\_ \_\_\_\_\_\_ INTEREST RATE: \_\_\_\_\_\_% SAVINGS ACCOUNT #: \_\_\_ OTHER ASSETS: (C.D.'S, MONEY MARKET ACCOUNTS, ECT.): PLEASE LIST CLOSEST RELATIVE NOT LIVING WITH YOU-EMERGENCY CONTACT: NAME **ADDRESS** PHONE # PLEASE LIST TWO REFERENCES NOT RELATED TO YOU: NAME PHONE # **ADDRESS PLEASE LIST TWO BUSINESS REFERENCES:** NAME **ADDRESS** PHONE # PLEASE LIST ADDITIONAL PERSONS TO OCCUPY THE APARTMENT UNDER THE AGE OF 18: <u>NAME</u> **SOCIAL SECURITY #** DATE OF BIRTH **RELATIONSHIP** \_\_\_\_/\_\_\_/\_\_\_\_ \_\_\_\_/\_\_\_/\_\_\_ TOTAL NUMBER OF OCCUPANTS: MAKE OF VEHICLE **BODY STYLE YEAR** COLOR **LICENSE PLATE #**

NAME

PET TO OCCUPY APARTMENT (MUST HAVE WRITTEN CONSENT FROM OWNER/AGENT)

FULL GROWN WEIGHT

PET TYPE

#### TERMS AND CONDITIONS FOR AGREEMENT BY APPLICANT

- Rental rates and availability are subject to change without notice, pending full lease execution.
- No pets of any kind are allowed on the property without the express prior written approval of Management.
- I certify that I am 18 years of age or older.
- I hereby state that all the information given in this application is true and correct. I authorize the agent to process this application, contacting any persons deemed necessary to verify the information provided, including credit, income and employment history, criminal history, student status, housing reference, bank balances, etc.
- I affirm that I am not involved in any way with illegal drugs or any other unlawful activity.
- I understand that, if there is a substantial change in my circumstances between application and move-in, or if any of the information I have provided is false, the Landlord may re-consider this application accordingly.
- I lieu of an original signature to this agreement, Landlord will accept a valid and legitimate electronic and/or facsimile signature of the Resident. In doing so, resident hereby acknowledges his/her endorsement and acceptance of this agreement, and he/she waives any challenge to validity of this agreement based on resident's endorsement by electronic and/or facsimile signature.
- I hereby submit \$\_\_\_\_\_ as a nonrefundable application fee and \$\_\_\_\_\_ as a nonrefundable administrative fee.
  In addition to these fees, I hereby submit \$\_\_\_\_\_ as a refundable security deposit.
- I understand the application fee is nonrefundable at any time.
- If management accepts my application, applicant must secure property within 24 hours of approval.
   Otherwise.
- If applicant fails to occupy property on agreed upon date except for the hold over of prior resident management will retain all fees and deposits.

* Resident expressly authorizes landlord, or landlord's agent (including collection agency) to obtain tenant's consumer cre	dit report
The landlord, or its agent may use if attempting to collect past due rents, late fees, or other charges from tenant, both durir	ig the
lease and thereafter. *	

APPLICANT SIGNATURE	_ DATE
CO-APPLICANT SIGNATURE	_ DATE
MANAGEMENT REPRESENTATIVE	DATE

Thank you for choosing <u>Chelsea At Lee Hall Apartments</u>
Welcome Home!